



RETURNS

Due to the number of occurrences of improperly repackaged products returned to Keyscan, please observe the following guidelines to ensure your credit, warranty replacement, or repair is processed as quickly as possible.

Returning Complete ACU Kits

1. Place the ACU circuit board in the original shipping box, commonly referred to as a "Pizza Box". Then lay the supplied foam rubber on top of the ACU circuit board and properly secure the lid of the "Pizza Box". Inserting four or more plastic standoffs into the boards will help reduce movement of the board while in the box.
2. If more than just the ACU circuit board is included in the "Pizza Box", i.e. single or multiple OCB8 board(s) and/or a DPS-12 board, evenly distribute the various boards in the "Pizza Box" such that they are not touching; place the supplied foam rubber packing material on top of the product(s), and properly secure the lid of the "Pizza Box".
3. Place the "Pizza Box" in the bottom of the enclosure first; then place the filler box on top of the "Pizza Box", and close the enclosure lid. Ensure the lid is closed securely and nothing is loose in enclosure.
4. Close the cardboard shipping box flaps, and seal this box inside another box suitable for shipping.
5. Attach the necessary paperwork and documents as required, and ship the box via carrier.

Returning Other Items

1. Other items not covered above should be returned in their original packaging or repacked in an appropriate way to ensure the product is not damaged in transit.
2. Items returned for repair should be treated with greater care so as not to incur additional repair costs.

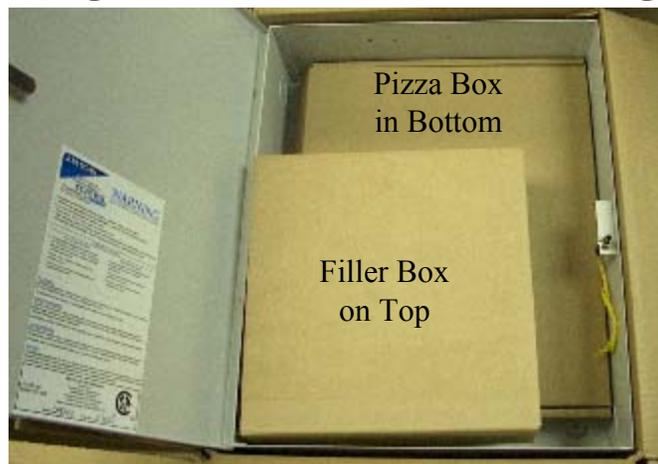
Denial of Credit or Warranty

Keyscan cannot be held responsible for product that is damaged in shipment due to improper re-packing. Denial of credit or denial of warranty coverage and replacement may be applicable if the above guidelines are not followed and product is damaged during return shipment.

Shipping Reference



Right Method of Packing



Wrong Method of Packing

